



Chicago Housing Authority

Tenant Services Committee

Meeting Minutes - Final

60 E Van Buren St
Chicago, IL 60605

Monday, March 24, 2025

8:50 AM

CHA Corporate Offices

Rescheduled meeting

The Regular meeting of the Tenant Services Committee was held on Monday, March 24, 2025, at CHA Corporate Offices, 60 E. Van Buren, 7th Floor, in Chicago, Illinois at approximately 11:20 a.m.

I. Roll Call

Committee Chair Debra Parker, called the meeting to order, the following members of the Committee being present:

Present: LaShawn Cobb, Juliana Gonzalez-Crussi, Mildred Harris, Debra Parker and Francine Washington

Absent: None

The following Board members were also present but were not counted for the quorum:

Matthew Brewer	Interim Chairman
Luis Gutierrez	Commissioner
James Matanky	Commissioner
Jawanza Malone	Commissioner

The Committee Chair declared the presence of a quorum.

The following others were also present:

Angela Hurlock	Interim Chief Executive Officer
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II. Approval of Minutes

Approval of Minutes for Tenant Services Committee Meeting of November 19, 2024.

Chairperson Parker moved approval of the recommendation. Commissioner Cobb seconded the motion. Upon vote, the Chair declared the motion carried and said Minutes approved. The motion carried by the following vote:

Aye: Commissioner Cobb, Commissioner Gonzalez-Crussi, Commissioner Harris, Chairperson Parker and Commissioner Washington

Nay: None

III. Resolutions

- 7 Authorization to award and execute Professional Service Agreements for the Summer Youth Employment Program.

Attachments: [Approved Board Letter Resolution No. 11-Serv. Agreement for Summer Youth Emp. Prog.](#) [Board Letter Resolution No. 11](#)

The resolution for Item No. 7 approves award of contract to Bright Leadership Institute, Centers for New Horizons, Lifeline to Hope, Inc. Metropolitan Family Services, Near West Side Community Development Corporation, The Kindness Campaign and UCAN in the approximate aggregate value of \$28,561,650 consisting of an aggregate original contract value of \$11,067,101 for a two year base term from April 1, 2025 through March 31, 2027; and three one year option years in the combined amount of \$17,494,549 to provide summer youth employment program service. A Request for Proposals (RFP) was advertised in November 2024. A pre-proposal meeting was held on December 2024 and nine responses were received. Based on the overall scoring, CHA staff recommends Centers for New Horizons, Metropolitan Family Services and Near West Side CDC for award to provide Summer Youth Employment Program services as needed to CHA for 850 of 1600 youth. In an effort to ensure all 1600 CHA youths are served, CHA used the exigency procurement approach to directly engage numerous social service entities to fill the remaining 750 slots in compliance with HUD rule CFR 200.320 (c) (3). After reviewing the proposed quotes and negotiating with the above referenced respondents, CHA staff recommends awards to UCAN, Lifeline To Hope, Bright Leadership Institute, and Kindness Campaign to provide Summer Youth Employment Program services for the remaining 750 youth.

Chairperson Parker moved approval of the recommendation. Commissioner Washington seconded the motion. Upon vote, the Chair declared the motion carried and said Resolution approved. The motion carried by the following vote:

Aye: Commissioner Cobb, Commissioner Gonzalez-Crussi, Commissioner Harris, Chairperson Parker and Commissioner Washington

Nay: None

Public Participation

Based on CHA's public participation rules for board meetings, each registered speaker was granted two minutes to address the Board. Responses to comments presented during Public Participation will be distributed at the next Board meeting and posted on CHA's website. Written comments addressed to the Board will be made available for Commissioners' review and responded to by the next scheduled board meeting.

IV. Adjournment

There being no further business to come before the meeting, Chairperson Parker moved approval of the recommendation. Commissioner Washington seconded the motion. Upon vote, the Chair declared the motion carried and said approved. The motion carried by the following vote:

Aye: Commissioner Cobb, Commissioner Gonzalez-Crussi, Commissioner Harris, Chairperson Parker and Commissioner Washington

Nay: None

The meeting was adjourned at approximately 12:00 p.m.

S/B: Lee Chuc-Gill, Secretary
Custodian and Keeper of Records

May 27, 2025
Date These Minutes Approved